

SAXON STAGE ON CUE
General Membership Meeting
October 6, 2009, 6:00 pm
Theatre Arts Lab, Room 101

Agenda

The October meeting of Saxon Stage on Cue (SSOC) was called to order by Una Higgins, President.

President's Report

The origination of SSOC, By-laws, Incorporation and IRS filing was discussed. Una acknowledged Marie Cecil, Angela Lichtenstein and Tim Higgins for their work on the By-laws and incorporation. Una introduced Treasurer Jane Haltmaier, Secretary Angela Lichtenstein and Theatre Arts Chair/Faculty Phyllis Jaffe. Those in attendance introduced themselves.

Tim Higgins: Provided that the 501(C)(3) IRS tax exempt status is currently pending.

Treasury Update

\$5,675 - Donations
\$ 497 - Spirit Wear Profit
\$5,667 - Account Balance

Fundraising

Chair David Brandt: preliminary discussed a possible participation fee for cast and crew. Kathy Allen suggested that if this were to become enacted that it shouldn't be effective until the 2010-2011 school year. Will re-examine for future productions.

Linda DaRocha: presented an update on spirit wear.
Sales - \$1,460 (\$963=wholesale cost / \$497=profit)

Kathy Allen: discussed concession sales during performances

Una reminded everyone that the car wash is scheduled for Saturday, October 11 at the Great Falls Exxon and requested more volunteers, towels and sponges.

Theatre Arts Chair Report

Una explained the Fine and Performing Arts (FAPA) financial distinction from the SSOC organization. Chair, Phyllis Jaffe reported there is \$3,000 in FAPA funds designated for the drama department and explained various expenses such as royalties paid to perform musicals (approx. \$4,000), plays (approx. \$250) and body microphones (approx. \$2,000). Phyllis discussed the drama department's "wish list" including: three video cameras (approx \$800 each), MAC computer, sound system, lighting, modular platform stage for black box theatre. Phyllis informed SSOC about the new broadcast journalism studio and the announcements/ads/commercials that are broadcast throughout the school via the new flatscreen TVs. A TV studio is being installed within the library, and the total cost for wiring and equipment is approximately \$8,000.

Website Update

Tim Higgins: discussed the website, electronic forms, registration and show tickets. Una explained that SSOC will be included in PTSA newsletters, and mentioned the "This Week in Theatre Arts" email communications. The group likes the email reminders.

Trips

(1) New York City, December 2: Fifty student maximum. Sign-ups will be in October with Theatre Arts 4 students (seniors) having priority. The trip agenda will include a tour of either Julliard or Radio City Music Hall, lunch at BB Kings, a matinee performance of *Superior Donuts*, lunch at John's Pizzeria, an evening performance of *A Little Night Music*, and dessert at Hard Rock Café. Students are excused from school on the field trip day and the day after. Susan Stewart is coordinating this trip with Phyllis Jaffe.

(2) London, March 24-April 1, 2010: Approximately 15 students and 2 adults are currently registered to go.

Time's Square 2090

(1) Publicity: Betsy Hubbell discussed emailing English teachers regarding extending extra credit to students attending the performance. Procurement of an audience for the November 10 preview performance is important. It was determined that the appropriate audience age should be 13 and older (middle-school age). Una will contact neighboring high schools. Risa Sanders will also assist in identifying a preview audience. Una has reached out to Meg Baber, Theatre teacher at Cooper Middle School, about middle school drama students attending the performance. Meg is checking with Principal, Arlene Randall. Una has contacted *The Connection*, and they will be writing an article about the show. Una will also contact *The Sun Gazette* and *The Washington Post* (Fairfax and Metro sections), and also FCPS (website, Channel 21, etc.)

(2) Cappie Night: Amy Mannon will be coordinating Cappie Nite on November 14.

Susan Stewart will assist her.

(3) Hospitality Luncheon: This will be held Saturday, November 7 at 12:30 pm.

(4) Concessions: Kathy Allen will coordinate concessions. Kathy, Una and Phyllis discussed having a donation box along with concessions. Students in the Education for Employment class will be selling "Break A Leg" /congratulations balloons during performance nights Ms. Jaffe announced. Betsy Hubbell suggested selling flowers at the performances.

(5) Programs: Marie Cecil will handle the programs. Una contacted LHS photography teachers, and advanced students will come take photographs at rehearsals.

(6) Cast Party: The Korn/Miller family offered to host.

Miscellaneous

Tiny Tots Concert: is being re-scheduled, Ms. Jaffe announced.

Thanks to Wendy Mueller for helping update the theatre lobby showcase.

Thanks to Dawna Poyner for maintaining the parent/member list and creating the student packet fliers.

There was a good turnout for set constructions and the next one will be Saturday, October 24 from 9:30-2:30.

Still need Chairpersons for the following committees: Annual Awards Dinner, Spring Car Wash, Props, and Rehearsal Hospitality. Please contact Una at una@cox.net if you can help out.

The next SSOC meeting will be held Wednesday, November 4 at 6:00 pm in Room 101.

Adjournment

The meeting was adjourned at 7:15 pm.

In Attendance: Una Higgins, Phyllis Jaffe, Kathy Allen, Betsy Hubbell, Risa Sanders, Cindy Miller, Matt Korn, Sheryl Callahan, Wendy Mueller, Angela Lichtenstein, Marie Cecil, Bonnie Patterson, Dawna Poyner, Tim Higgins, David Brandt, Cori Johnson, Kristi Evans, Susan Stewart, Linda DaRocha, Katherine Haskell, Jim Worm, Cristi Goldberg, and Susan Mayman.

